

# **DAV SPORTS ~ EMPOWERING DAVians**

## **General Event Organizational Rules**

### **SDG Goal : Envirosafe Green Sports**

#### **ORGANISATION AND CONSTITUTION**

- Nationwide DAV Sports are organized at Cluster/Zonal/National level as per the directions of the DAV College Managing Committee, New Delhi and in-conformity with its policies for ensuring the smooth organization of Inter-School Sports and Games Competitions.
- DAV College Managing Committee will be the Headquarters of the Sports Committee and Honorable President shall be the Chairperson of the Sports Committee every year. Games/Sports/Events may be included or deleted by the DAV Sports committee from time to time.

#### **AIMS AND OBJECTIVES**

- To maximize the potential of the players so as to represent DAV on numerous National & International forums.
- To raise the general standards of DAV Sports and encourage sportsmanship among students and schools for the all-round development & values addition. To organize orientation, refresher and training programs for Physical Education Teachers.

#### **GENERAL RULES**

- If a tournament in progress is suspended indefinitely on account of unavoidable circumstances, the venue and dates of the unfinished part of the tournament shall be decided by the Board. In case no host for a particular Cluster/Zone level tournament/meet is available then such Cluster/Zone will be merged with the near by Cluster/Zone depending on the situation.
- No team will be allowed to participate without Team Manager/Coach/Physical Education Teacher
- Designated by the participating school Principal.
- The playing equipment for the DAV Sports need to be purchased by the organizing school/ host school.

#### **ALLOCATION OF TOURNAMENTS**

- On the basis of the request received on volunteer basis from the various schools, the responsibility is allocated for the conduct of DAV Sports Cluster/Zonal/National level in the year following. The Schools who are allocated responsibility of Organizing Sports and Games Competition shall be called the "Organizing School".
- Before allocation, it is generally enquired that the schools offering to conduct DAV Sports has necessary facilities in respect of grounds, courts, equipments, officials and other facilities like accommodation, transport etc. Schools are urged to accept only those tournaments for which they have adequate facilities. For this purpose the Organizing schools can utilize the nearby infrastructure of Railways, Services, Sports Council, SAI Centers, Universities, Colleges, and Corporation etc.

#### **RESPONSIBILITIES OF ORGANIZING SCHOOL**

Every school undertaking the responsibility for the conduct of DAV Sports on behalf of the DAVCMC, NEW Delhi and shall be responsible for its organization, supervision and conduct in every detail For this purpose, the Principal of the Host School under the shall nominate a competent body to be known as "Organizing Committee".

This committee shall function under his supervision and it will be the responsibility of the Principal for organizing the tournament, according to the rules regulations laid by DAV Sports Committee. The Principal will designate a competent member of the staff as the “Organizing Secretary”. The Organizing committee may also include Principal/PET/Experts/Teachers from other schools.

It shall be the duty of the Principal & the Organizing Committee to ensure that all the rules and regulations laid down by the DAV Sports Committee are fully observed. In case of any infringement, the Principal & the Organizing Committee shall be held responsible.

After receiving the allocation letter from the DAV Sports department, the host school will issue a detailed circular to the schools in its cluster/zone, inviting detailed eligibility Performa, indicating the date of drawing fixtures, dates of competition etc. under intimation to Zonal Incharge.

The Organizing school shall check the eligibility details of the participating team before the commencement of the tournament and ensure proper identity of the team members on the basis of their Identity Cards and supporting papers as per Rules put forth by DAV Sports department.

The host school shall arrange for two sets of uniform (Bibs) with numbers on them so as to be used in a situation where two teams have same colored uniform during the competition. The host school under the supervision of Zonal In-charges will draw the fixtures strictly on the date specified in its circular.

Before the start of the Championship the Organizing Committee shall check every detail to its full satisfaction regarding the infrastructure, equipment, technicality, transport, publicity, seating arrangement etc. for the smooth conduct of the tournament. The press and media coverage may be done at an adequate scale.

The Organizing School should hoist the DAV Sports flag for the entire duration of the tournament. The design size and color scheme of the flag is available at the website. The Organizing School shall provide moderate **free** lodging facilities to the participating teams. For this purpose, hostels/classrooms and other suitable and safe facilities having adequate and clean bath and toilet can be utilized.

The lodging arrangements shall be as near the ground/courts as possible. In case the venue is far, transport facility must be provided to the teams between venue and place of stay. The host school shall provide minimum Dari/Rugs at the place where the teams stay arrangement has been made. Mattress & quilts etc. can be provided on rental basis by the host school if the request is sent in advance in writing. No host school will charge any amount as **Registration Fee**.

The host school shall provide free transport facility to all the teams at the time of arrival, departure & during the competition between the Railway Station/Bus Stand/Airport/Venue and the place of stay. It is not obligatory on the part of the host school to provide mess and transport facility to the teams making their own stay arrangement. It is not obligatory on the part of the host school to provide any accommodation to the parent accompanying the participants.

**The boarding charges shall be fixed by DAV Sports deptt. per head per day including bedding charges and should not exceed without prior permission.** It is advised that from the health and safety point of view, all participating teams dine in the mess arranged by the Organizing school.

**Where the championship is being held on knock out basis,** the organizing and participating schools will collect/deposit payments against meals on full day basis and no part payment will be collected/ deposited and the participating schools will not insist for refund of part payment.

**Where the championship is being held on league-cum-knock out basis,** the organizing and participating schools may collect/deposit payments against meals together for all the days of championship and no part payment will be collected/deposited; or the participating schools will not insist for refund of part payment.

Any team that has lost and informs the host school in writing 24 hours in advance its departure time, shall be eligible for refund of payment deposited against meals, **but only for the post 24 hours balance meal coupons.**

The approximate cost of three meals to be supplied by the organizing school is mentioned below in each column.

#### **TENTATIVE MEALS MENU CHART FOR REFERENCE**

The organizing school shall ensure supply of clean, hygienic and nutritious meals to all the participants. The menu can be as follows:

Morning Tea	Breakfast (Any one)	Lunch	Evening Tea	Dinner
Tea and Biscuit	i) Poha; Fruit and Milk.  ii) Bread-jam; Fruit and Milk.  iii) Puri-Sabji; Fruit and Milk.	Chapati/Puri Rice/Pulao Dal/Rajma/Chana/ Chole One Dry Sabji Curd/Raita Fruit/Sweet Dish	Tea & Biscuit/ Light Snacks	Chapati/Puri Rice/Pulao Dal/Rajma/Chana/ Chole One Dry Sabji Curd/Raita Fruit/Sweet Dish

The Organizing school may arrange a Canteen Counter at the place where competition are being held that may sell water, cold drink, tea, snacks etc. at nominal price.

The Organizing school must arrange for a qualified Doctor at the venue throughout the days of competition.

Soon after the competition is over, the list of teams/athletes/swimmers/judoka who qualify should be forwarded to the concerned National Organizing School along with their original photographs and complete postal addresses.

The host schools, under no circumstances shall prepone or postpone the tournament except under extreme unavoidable circumstances with prior approval of the Director Sports DAVCMC, NEW Delhi.

#### **COMPLETION/ COMPLIATION OF DAV SPORTS**

The Zonal In-charge, Principal of the Organizing School shall counter sign all the original eligibility Performa of the Individual Athletes/Players/Teams that have participated at Cluster/Zone level. Retain the photocopy of the eligibility Performa and send the original entry Performa of all those athletes/players/teams that have qualified to participate in the National level competition to the school Organizing the competition.

The Organizing School shall also send to the DAV Office the following:

- (i) A hard copy of the detailed report of the tournament/meet along with results up to fourth place in team events and up to sixth place in individual event. **Annexure "A"**.
- (ii) A PENDRIVE containing the detailed report of the tournament/meet along with results up to fourth place in team events and up to sixth place in individual event.

Issue a letter to all those athletes/teams stating they have qualified for the next level of competition along with the name of the school that is hosting the next level of competition, as it may help in procuring the Railway Concession. **Annexure "B"**.

### **CLUSTER/ZONE ORGANIZING SCHOOL**

Wherever applicable, each Cluster/Zone Organizing School will issue a detailed circular intimating all the details at least a month before the commencement of tournament/meet to all the schools within Cluster/Zone.

The Cluster/Zone Organizing Schools shall transmit all the relevant information and results of their Cluster/Zone to the National level Organizing School of a tournament/meet immediately after their competition is over under intimation to the Director Sports, DAVCMC, NEW DELHI along with all relevant details with complete postal address of the qualifying schools/athletes.

The schools are advised to keep a set of 'Bibs' that may be used in case of clash of playing jersey colors in two teams during the tournament.

### **DAV SPORTS NATIONAL LEVEL ORGANIZING SCHOOL**

The Organizing School of the National SPORTS/CHAMPIONSHIP will be responsible to conduct the tournament in the best possible manner. For this purpose, the school will ensure reasonably good facilities in terms of sports infrastructure, equipments, and technically sound officials to supervise the meet/tournament.

Through zonal and cluster incharge organizing School will be required to send complete and detailed information about the National Championship to all the Cluster/Zone level Organizing schools well in advance so that the qualifying schools coming to participate in the Nationals are fully aware of the venue, details and other relevant information about the National Championship. After receiving the names of the qualifying individuals/teams, the National Organizing School will be required to communicate directly with them about various information and arrangements of the National Championship.

The schools hosting National level competitions are permitted to participate directly at that level in that particular discipline and hence need not participate at the lower level of competition. Only one team/player shall be eligible for direct entry from the host school.

### **CO-HOST IN SWIMMING AND TABLE TENNIS AT NATIONAL LEVEL**

It has been experienced that very large numbers of athletes reach at National level in above disciplines thus making difficult for one school to accommodate them in one campus. Hence, it has been decided that a school as Co-host too may be identified at National level, which shall help the main host for lodging & boarding of either Boys' or Girls' in their campus. However the competitions may be held at one venue. The schools bidding for hosting the Nationals in any of the above discipline may coordinate with some nearby school in their city that could assist in organization as Co-host along with them. The Co-host will be provided with an extra grant equivalent to 25% of the total committed grant.

In case the school hosting any of the above discipline can accommodate all the participating athletes in one campus them self, the identification of Co-host may be avoided in that particular discipline.

### **PARTICIPATING SCHOOL**

Every affiliated school shall be entitled to enter its team in the DAV Sports and Games Competitions. The general entry must be sent to the Organizing School a month before the date of the meet/tournament notified by the DAV in the Annual Sports Calendar. However, in case of individual events like Athletics, Judo, Skating, Swimming & Taekwondo event-wise details of their athletes must be sent to the Organizing School so as to reach at least seven days before the commencement of the meet or before the date notified by the organizing school. No team will be permitted to play unless accompanied by a teacher/coach at the venue.

In no circumstances the composition of team shall change from Cluster/Zone to National. In extra ordinary circumstances the changes may be permitted, but only with prior permission from the DAV SPORTS DEPTT., in writing. All expenses on items like travel, food, kit etc will have to be borne by the participating School. Dining in the mess arranged by the host school is mandatory for the teams that opt to stay in the school provided accommodation.

Every player/athlete/team shall carry with them the required documents as mentioned under title "Eligibility". Every team will carry their school flag, for the purpose of March past and to be used during the various ceremonies.

Participation in March past is compulsory, failing which their right to participate will be forfeited. Any non-designated person accompanying the team will not be entertained for any matter at the venue and will not be permitted to stay in the premises. In case the player/team is being accompanied only by the parent, it should be informed by the Principal of participating school in writing. The teams may carry along with them the necessary bedding.

#### **ACCREDITED REPRESENTATIVES (TEACHER/COACH/MANAGER)**

All the teams shall be accompanied by a Teacher/Coach/Manager designated by the participating school Principal. No team will be permitted to participate without accompanying official. No team shall be accompanied by any parent. However if a parent is accompanying the team, such information may be provided by the school on the school letterhead. No team shall be accompanied by more than two officials. However, in case of Girls participants in the team, one of the accompanying officials must be a female.

**The officials accompanying the team shall have a valid Identity Card issued by their school Principal.** No extra person and without proper identity shall be permitted to stay inside the school premises and on the play field along with the teams.

#### **COLOURS AND ENTRIES**

All the participating teams shall compete in the Inter-School tournament in their respective playing uniform with the prescribed color of their school and numbered. In case of clash of playing jersey color, it shall be decided by the spin of coin as to which team will have to change playing uniform. As soon as the copy of the Sports Calendar is received, it becomes the responsibility of the school to send consent letter of participation to the respective Organizing schools without waiting for formal invitation so as to reach them at least one month before the commencement of the tournament.

It may be good idea for you to initiate action from your end. It may please be noted that it is not obligatory on the part of organizing school, to issue a formal invitation. Each school shall be entitled to enter only one team or individual for each tournament/meet/event. Such request will be in writing and shall reach the Organizing School before the closing date of entry intimated by the Organizing School in each year of competition on the prescribed Performa.

For the year in which Cluster/Zone/National level Championship is not completed in a particular discipline, the members of the participating schools, in that discipline for that year will not be considered for the purpose of award of Championship.

A junior player can be permitted to play in senior age group, and then the participation in the original group will be forfeited. Soon after sending the entry form, schools shall make travel bookings and send the information to the Organizing school for making the necessary arrangements. What so ever the reason may be, on the spot entry and late entry will not be entertained. Further, postal delay will not be considered as an excuse for accepting the late entry.

The participating schools must confirm that their entry/eligibility Performa complete in all respect has reached the organizing concerned school before the due date.

#### **WITHDRAWING SCHOOL**

If a school, after sending its entry, wishes to withdraw from a tournament/meet(after the fixture has been drawn), it shall, give a written request of its intention to do so at least **SEVEN** days before the commencement of the tournament to the Organizing Secretary. School withdrawing without informing/requesting the Organizing school, will be penalized with a penalty or Rs.1000/-.

### ELIGIBILITY CRITERION (AGE)

The athlete/player should be within the particular age group on 31 December of the year of competition.

- (a) Only bonafide students shall be eligible to participate in the Inter-School tournaments/meets. Feeding any non bonafide student shall lead to disqualification of the team.
- (b) A student, who has failed twice in a particular class, shall no more be eligible to participate.
- (c) Incomplete Performa in any respect is liable for disqualification of team.
- (d) Any violation in eligibility (over age or Impersonation) shall be dealt according to rules.
- (e) The original eligibility Performa of the Athletes/Players/Teams qualifying to participate from Cluster/Zone level to National level will have to be certified by the Organizing school at the Cluster/Zone level as the case may be and forwarded to the National Organizing School, **immediately** after their Cluster/Zone level competition is over.
- (f) Medical check up may also be applied by the Jury of Appeal appointed by the Organizing school in the cases of overage suspicion.
- (g) Photograph of each player should be attested by the Principal on the eligibility form. A photocopy of the eligibility form of all the qualifying athletes/players should be retained by the Cluster/Zonal organizers. The original copy duly verified by the host school should be forwarded to the National Organizing School in order to ensure that the same player(s) who had played at the Cluster/Zonal level only play in the Nationals.
- (h) The subsequent year organizing schools can request the copy of eligibility Performa from the previous year's organizer.
- (i) A player shall be under 10; 12; 14; 16 & 19 years of age on 31 Dec 2012.
  - 1. Under 10 years: Born on or after 01.01.2003
  - 2. Under 12 years: Born on or after 01.01.2001
  - 3. Under 14 years: Born on or after 01.01.1999
  - 4. Under 16 years: Born on or after 01.01.1997
  - 5. Under 19 years: Born on or after 01.01.1994
- (j) All the supporting papers verifying the age of the player, etc in original, as per the CBSE Guidelines & Rules shall be carried personally by the Team Manager/Coach while reporting for participation.
- (k) The player's right to participate forfeits if fails to produce the papers supporting the eligibility in original on demand.

Any team/athlete not fulfilling the eligibility criteria before the commencement of the tournament/meet shall not be permitted to participate.

### MANDATORY INFORMATION/ CRITERION

- (i) To provide the documents for verification in original if asked for.
- (ii) To supply the team photo with school Principal along with the entry Performa, countersigned by the concerned Principal.
- (iii) For student/player studying in class IX and above, to provide CBSE registration number.

### CONSENT LETTER OF PARTICIPATION

The school should send consent letter of participation to the respective Organizing schools without waiting for formal invitation so as to reach them at least one month before the commencement of the tournament. **Annexure "D"**.

### **DETAILED ENTRY PERFORMA**

Every school entering its team in a tournament shall supply to the Organizing school, eligibility details of all the members included in their teams on a prescribed Performa. The eligibility Performa should be signed by the Principal. The form should not bear any over writings as it would not be treated valid by the Organizing school. The detailed entry Performa, complete in all respect, shall reach the Organizing school, **at least a week before the commencement** of the respective competition. **Annexure “E”**.

The detailed entry Performa in disciplines like Athletics, Judo & Swimming shall include the event/weight category in which the athlete wishes to participate. **Annexure “F”**.

### **DISQUALIFICATIONS**

A player/team may be disqualified/scratched for the following reasons.

1. If the ineligibility of any member of the team is detected.
2. Inclusion of non bonafide student in the team.
3. Misbehavior on ground by athlete or accompanying official.
4. Use of abusive language by athlete or accompanying official.
5. Misbehavior with Officials/Opponents by athlete or accompanying official.
6. Indiscipline at the place of stay by athlete or accompanying official.
7. Indiscipline during the Opening and Closing ceremonies by athlete or accompanying official.
8. Non participation in March Past.

The Organizing school shall submit details to DAV Sports reporting the names of the schools/athletes, in a separate cover, that are found defaulters at the particular venue. All such defaulters will be debarred from the participation in CBSE Inter School Sports and Games Competition for the next year. If any of such school resorts to unfair means again, in the subsequent years, it will be debarred for three years.

### **DATES**

The Organizing School shall run their respective tournament in accordance with the schedule indicated in the Sports Calendar and notified to all the schools in their jurisdiction. Any subsequent change in the dates shall not be made without the prior approval of DAV Sports. The general and detailed entry by the participating schools shall be sent under registered cover addressed to the Principal of the host school within the due date.

The draws at Cluster/Zone level, where the tournament is being held on knock out basis, shall be made on the specified date and time to be informed to all the participating schools.

The Organizing School shall ensure the delivery of the fixtures, venue, dates of the matches and also covering other details relating to the location and distance of the school from Railway Station/Bus Stand, board & lodging, transport and accommodation arrangements to all participating schools. Also the circular should include all relevant information which the host school wants to provide to the participating schools in order to remove any confusion or ambiguity. The same shall also be sent to the DAV SPORTS well in advance.

All matches at Cluster/Zone level shall be played on Knock-out Basis. If the number of teams is eight or less than eight, the tournament at Cluster/Zone level may also be organized on League cum Knock-out basis. At National level, the fixtures shall be drawn a day before the Commencement of the competition during the Managers/Coaches meeting. All matches at National level shall be played on League cum Knock-out basis.

### PROTEST

Protest of any nature in connection with the tournament shall be in writing and must reach the Organizing Secretary and DAV Observer with in one hour of the declaration of the result, duly accompanied by a fee of Rs.1000/- (Rupees One Thousand).

Such a protest will be considered by Jury of Appeal, consisting of following:-

1. Principal, Organizing School 2. Zonal Incharge/Cluster Incharge 3.DAV Observer 4.One or two technically qualified People present at the venue

The parties under dispute may be heard before deciding the issue. In case the protest is uphold, the protest fee shall be refunded to the protesting school otherwise the fee shall be forfeited.

The decision taken by the Jury of Appeal will be final and binding.

The decision, together will full facts of the protest may immediately be reported to the DAV SPORTS.

### TROPHIES, MEDALS AND CERTIFICATES

The Board provides Medals; Merit and Participation Certificates to all the Organizing Schools at Cluster, Zone and National Level. Please make arrangement to receive personally the Merit & Participation Certificates and Medals from the DAV Sports under which your school falls. To receive the material, you may send your school representative with the authority letter to the DAV Sports.

The host school shall distribute the Individual Medals to the first three position winning athletes/teams. The organizing school must distribute Trophies to the first three position winning teams. The Best Athlete/Swimmer; Player of the Match/Tournament, may be recognized with a memento. The Merit certificates are serial numbered. The host school shall provide the record of certificates with serial numbers issued to the athletes/teams along with school name & address to the DAV Sports.

The Participation certificates are being sent in book & perforated form. Fill in the counter foil exactly as the main certificate is being filled for the record. All the counter foils, spoiled certificate if any and balance certificate must be returned to the Board.\_The participation certificate too are serial numbered and be given to all those who actually participate in the tournament/meet.

The players/teams receiving Merit Certificates may not be issued the Participation Certificate. No Participation Certificate shall be given to a player/team that does not play after reporting. In case a particular event has been cancelled, at any level of competition, no certificate/medal shall be issued to the concerned players. **The host school shall provide medal and certificate to the accompanying team Manager/Coach of the winning teams.**

### UMPIRES/REFEREES/GAME OFFICIAL

#### Decision of the game officials is final

The Organizing School shall be responsible for selecting the competent; and technically sound officials. As the technical conduct of the Championship is crucial, only qualified and experienced officials shall be appointed to supervise the championship. In no case, an official accompanying the participating teams shall be appointed as an umpire or a referee unless the emergency and circumstances make it extremely unavoidable. However, such appointment shall not be made without the consent of the teams concerned and DAV Observer.



### EXPENSES ON UMPIRES/REFEREES/OFFICIALS

Every Organizing School shall bear the expenses on Officials, including their TA and DA, boarding and lodging etc. Such expenses will be met by the Organizing School out of the grants received from CBSE for organizing the competition or funds raised at its level for the purpose.

It is advised that the officials may be drawn only from the IOA recognized various local sporting federations and the amount to be paid to the officials, if any, may be decided with mutual consent.

### DAV OBSERVER

- CBSE appoints an observer to supervise each of the championship. The name, address and the contact telephone number of the observer will be informed to the Organizing school well in time. The host school shall contact the Observer and provide him the required details about the championship.
- The observer shall reach the venue a day before the commencement of the competition.
- The observer shall assist the Organizing school in various technical and management issues.
- The observer shall be the member of the jury of appeal.
- The Organizing school may arrange moderate lodging and boarding for the observer.
- The Organizing school shall pay to the outstation observer: Both ways rail equivalent to AC III tier fare by shortest route, honorarium @ Rs.1000/- per day and incidental expenses on actual basis.
- Observer appointed locally shall be paid @ Rs.10/- per kilometer as conveyance, plus honorarium as specified above.
- The observer on a prescribed Performa shall submit an independent report on the conduct of the tournament/meet to serve as a feed back and also as guidelines for further improvement of the program. **Annexure "G"**.
- No decision at the venue shall be taken without the consent of the DAV Observer in writing.

### SAFETY MEASURES

- ✓ It is desired that all the Organizing & Participating Schools shall guarantee the health & safety of the participants all throughout the travel & stay during the competitions.
- ✓ The meals being served must be hygienically cooked and due care must be taken for serving potable water.
- ✓ Disinfectant spray be done in school campus & at the place where athletes/teams stay arrangement has been made.
- ✓ The presence of Paramedical Staff must be ensured at the competition venue and arrangement for Ambulance be done in advance.
- ✓ To meet any emergency, prior liaison with local hospital be done.
- ✓ Local Administration & Police Department must be informed about the event being conducted by you for their support.
- ✓ The schools organizing Swimming Championships should arrange for sufficient number of qualified & trained "Life Guards" at the venue.

### SAVING CLAUSE

Any point not directly covered in this DOCUMENT will be decided on the basis of the rules most nearly applicable and in accordance with the general tenor and spirit of the overall provisions in these rules.

For further clarification please contact the Director Sports DAVCMC, New Delhi.