

# **DAV SPORTS 2023-24**

## **ANNEXURE - I**

### **Proforma for Report from the Organizing School**

1.	Name of the Game		
2.	Level – Cluster/Zonal/National		
3.	Dates		
4.	Name of the School with complete postal address and telephone numbers		
5.	Total number of players/students that participated (In all the age groups)	Boys:  Girls:	Total:
6.	Number of Schools that withdrew after confirming their participation	Boys:  Girls:	Total:
7.	Detailed results Names of the winning schools with their complete postal addresses <b>(In team games up to fourth position)</b> <b>(In Individual events up to sixth position)</b> Where ever applicable, names of the Individual Champions, Name of the Champion School and Over all Champion School in different age groups, separately in Boys' & Girls'		

#### **NOTE:**

- **Enclose list of schools/teams/athletes that the DAV SPORTS Merit Certificates have been issued along with their serial number.**
- **Enclose list of teams/athletes who have been disqualified along with the report of the Jury of Appeal.**

**Principal  
Organizing School**

**School Seal**

**Zonal Incharge  
DAV Sports Cluster/ Zonal**

## ANNEXURE - II

**Proforma of letter that the Cluster/Zonal Organizing School shall provide on school letter head to the Schools that qualify to participate in the National level competition.**

**The Principal**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: DAV SPORTS 2023-24**

I am pleased to inform you that the following teams/students from your school have qualified to participate in the DAV SPORTS ~ NATIONAL LEVEL 2023-24 being held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ .

S.No.	Name of the Team/Student	Age Category	Discipline/Event in case of Athletics, Swimming & Judo

You are advised to please make your travel plan accordingly and confirm your participation directly with the DAV SPORTS National Organizing School.

Thanking you

Yours faithfully

**Principal  
Organizing School**

**Zonal Incharge  
DAV Sports Cluster/Zonal**

**Note:** Copy of the same may be sent to the DAV SPORTS Organizing School.

**ANNEXURE - III**  
**PROFORMA FOR SUBMISSION OF ACCOUNTS**

(To be filled by the Organizing School)

Certified that DAV SPORTS 2023-24 Cluster/Zonal/National \_\_\_\_\_  
was organized by \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

**STATEMENT OF INCOME & EXPENDITURE**

<b>COLUMN 'A'</b>		<b>INCOME</b>
1.	Support from DAVCMC	
2.	Income from any other sources/sponsorship(if any)	
3.	Amount spent by the host school	
	<b>Total Income</b>	

<b>COLUMN 'B'</b>		<b>EXPENDITURE</b>
1.	Accommodation	
2.	Equipments	
3.	First Aid/Medical facilities	
4.	General arrangements like Tentage, Shamina, Seating etc.	
5.	Misc. & Contingency	
6.	Officials	
7.	Opening/Closing ceremonies	
8.	Photography	
9.	Postage, Stationery, Telephone/Fax etc.	
10.	Press & Publicity	
11.	Prizes/Medals	
12.	TA/DA to Observer	
13.	Track & field/Ground/Court (Dressing up)	
14.	Transport	
	<b>(Surplus/Deficit)</b>	<b>Total Expenditure</b>

**UTILIZATION CERTIFICATE**

Certified that the estimated expenditure for DAV SPORTS Cluster/Zonal/National Level  
2023-24 is Rs. \_\_\_\_\_ however, the actual expenditure is Rs.  
\_\_\_\_\_ ( in words).

Principal  
Organizing School

Zonal Incharge  
DAV Sports Cluster/Zonal

**ANNEXURE - IV**

**Proforma of letter for sending consent of Participation to the Organizing School**  
**(On School Letterhead)**

To

**The Principal**

Organizing School

DAV Sports Cluster/Zonal/National

\_\_\_\_\_ Championship/Meet

Dear Madam/Sir

**Subject: Consent of participation - DAV Sports Cluster / Zonal / National**  
**\_\_\_\_\_ Championship / Meet \_\_\_\_\_ .**

This is to confirm that our school would be participating in the DAV Cluster/Zonal/National \_\_\_\_\_ Championship/Meet \_\_\_\_\_ being organized by your school.

We shall be forwarding you the detailed entry Performa so as to reach you at least a week before the commencement of the competition.

Thanking you

Yours faithfully

Name of Principal

Participating School Name

Stamp

**ANNEXURE - V**  
**Proforma for sending Detailed Entry for team events**

Name of the School with address: \_\_\_\_\_

Discipline: \_\_\_\_\_ Age Category (Boys/Girls): \_\_\_\_\_

S.No.	Name of the Student	Class	Admission No.	Date of Birth	CBSE Registration No. if the Student is in IX, X, XI or XII	Photograph attested by the Principal
1.						
2.						
3.						

(To be filled for all the students included in the team)

Officials accompanying the team (Maximum two)

1.	Name of the Coach		Photograph attested by the Principal
2.	Name of the Team Manager		Photograph attested by the Principal

Certified that the detailed mentioned above are true.

**Principal**  
**Participating School**

**ANNEXURE -VI**

**Detailed Entry Proforma for Athletics: Judo: Skating: Swimming & Taekwondo**

Name of the School and Address: \_\_\_\_\_

Discipline: \_\_\_\_\_ Age Category(Boys/Girls): \_\_\_\_\_

S.No.	Name of the Student	Class	Admission No.	Date of Birth	CBSE Registration No. if the Student is in class IX, X, XI OR XII	Events in which wishes to participate	Photograph duly attested by the Principal
1							
2							
3							

(To be filled for all the students included in the team; All entries must be filled in capital letters; Separate form must be filled for each of the age category and separately for Boys' and Girls')

**Officials accompanying the team (Maximum two)**

1.	Name of the Coach		Photograph duly attested by the Principal
2.	Name of the Team Manager		Photograph duly attested by the Principal

Certified that the detailed mentioned above are true.

**Principal**  
Participating School

**ANNEXURE - VII**  
**PROFORMA FOR OBSERVER'S REPORT**

<b>A</b>	1	Name		
	2	Postal Address with telephone number		
	3	Game & Level		
	4	Organizing School		
	5	Dates	From	To
	6	Total Number of Teams	<b>Boys</b>	<b>Girls</b>
			Under 19 years -	
		Under 16 years -		
		Under 14 years -		
		Under 12 years -		
		Under 10 years -		
		Under 08 years -		
7	Total number of participants	Boys -	Girls -	

<b>B</b>	<b>Administrative Details</b>	<b>Excellent</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>
1	Boarding & Lodging				
2	Local Transport				
3	Arrangement at Opening & Closing				
4	Circulation of Information				

**C.** Brief detail of deficiencies as Observed under the Head 'B' (If space provided here is Insufficient, you may attach an extra sheet of paper)

<b>D</b>	<b>Technical Details</b>	<b>Available</b>	<b>Adequate</b>	<b>Inadequate</b>
1	<i>Number of Grounds/Courts</i>			
2	Condition of the Surface of Ground/Court	Excellent	Satisfactory	Unsatisfactory
3	Standard of Officiating	Excellent	Satisfactory	Unsatisfactory

**E** General details of deficiencies observed under the Head 'D' (if any)

<b>F</b>	<b>General Observations</b>	<b>Excellent</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>
1	Behaviour of the host school officials towards the participating teams				
2	Behaviour of the participating teams including their officials				
3	Behaviour of the Spectators				

**G** Details of deficiencies observed Under the Head 'F'

<b>H</b>	Names of the Schools winning First four positions (In team games) (In Athletics, names of the schools who were declared champions in different categories, overall champion and names of the best athlete in different categories.) Attach sheet if required.	<b>First:-</b>  <b>Second:-</b>  <b>Third:-</b>  <b>Fourth:-</b>
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**I** Details of protest(s) if any and Action taken thereon

**J** Overall standard of the Meet/Tournament : Excellent/Good/Unsatisfactory/Poor

**K** Suggestions, (if any) :

**Name & Signature of the Observer**  
**Date:**